

BY-LAWS OF RUGGLES UNITED METHODIST CAMP

Ruggles United Methodist Camp is the property of the Kentucky Annual Conference of the United Methodist Church, and is administered by an elected Board of Directors, in accordance with the following By-Laws:

I. The OFFICIAL NAME of the Camp shall be:

"Ruggles United Methodist Camp"

II. The AIM of Ruggles Camp shall be:

To promote evangelism through such methods as to bring people into a living, active fellowship with God through faith in Jesus Christ as Divine Saviour, by the regenerating power of the Holy Spirit; to direct and encourage the same to become active in the local church of their choice; and to assist them in expressing their faith through Christian Discipleship in every area of their lives, that The Kingdom of God may truly "come on earth."

III. The GOVERNMENT of Ruggles Camp shall be through a Board of Directors:

1. The Board of Directors shall be subject to and accountable to the Conference Discipleship Legislative Committee.
2. All members of the Board of Directors shall be members in good standing of the United Methodist Church.
3. The Board of Directors shall be composed equally of clergy and laity. Total membership shall not exceed fifty (50) persons. This includes two (2) United Methodist Youth Campers, with at least two (2) years of camping experience at Ruggles, and at least fifteen (15) years of age. These Youth Representatives shall be elected by their camping peers and hold full voting rights within the Board of Directors. There shall be no more than two (2) elected lay persons, excluding youth members, from a single congregation serving concurrently.
4. The Property Manager shall be, by virtue of his/her position, a member of the Board of Directors.
5. Ruggles Camp shall be represented on the Conference Discipleship Legislative Committee by the Program Chairman. This person is a member of the Board of Directors.
6. Directors shall be elected to serve a term of three (3) years. A Person shall be ineligible for re-election to a new term until at least one (1) year has expired following his/her term. Persons who have served on the Board may hold honorary membership for a period of one (1) year, without vote, following a completed term. Youth Members shall be elected to serve one (1) year, beginning at camp time through the following camp session, eligible for re-election, not to exceed three (3) consecutive terms.

7. Members for election to the Board of Directors shall be nominated by the Committee on Nominations, affirmed and approved by the Board of Directors and elected by the Annual Conference.
8. The following appointed pastors shall be members of the Board of directors:

Superintendents of the Ashland and Covington Districts, Maysville Churches - Central, Seddon, Trinity, Scott, Washington; Flemingsburg Churches - First, Strawberry; Other Churches - Mt. Carmel, Tollesboro, Olivet, Orangeburg, Vanceburg, Germantown, Wallingford, Augusta, Brooksville, Concord, Mt. Tabor/Bethel, Burtonville, Rameys, Helena/Nepton.
9. All Retired Ministers, who are interested in Ruggles Camp as a place of ministry and service, desiring to continue their call to ministry, are eligible to be elected annually.
10. The Board of Directors shall have at least four (4) stated meetings annually, one (1) each quarter. The first meeting (January) shall hear the nominations for the forthcoming calendar year. The approval of such nominees shall be held at the second meeting (March). These named shall then be included in the annual report made to the Conference Council on Ministries Director for election by the annual Conference. Those duly elected shall be installed and recognized at the January Meeting, for the term of three (3) years. The President and Chairman of the Board may call other meetings as circumstances require.
11. All members of the Board of Directors shall be notified at least ten (10) days before the date of the next meeting. Minutes of the meetings are to be sent to each member as soon as possible.
12. The officers of the Board of Directors: Chairperson, Vice-Chairperson, Secretary, Treasurer, and President, shall be elected annually.
13. The Executive Committee shall consist of the President, Board Chairperson, Vice-Chairperson, Secretary, Treasurer, District Superintendents.
14. The current Book of Discipline of the United Methodist Church shall be the guide line, when applicable, for conducting the business of Ruggles Camp.

IV. The Duties of the Officers of the Board of Directors shall be:

1. President:
 - Shall be the executive officer of the Board of Directors.
 - Preside at all sessions of the Camp Meeting and be the general director of all activities during the Camp Meeting.
 - Report annually to the Conference Discipleship Legislative Committee.
 - Provide or appoint leadership in leasing of camp to special interest groups.

2. Board Chairperson:
 - Preside at the meetings of the Board of Directors.
 - Advise with the president in matters pertaining to operation of the camp.
3. Vice-Chairperson:
 - Preside in the absence of the Chairperson.
 - Serve as chairperson of the Finance Committee.
4. Recording Secretary:
 - Keep adequate records of the proceedings of the Board of Directors.
 - Notify all members of the meetings of the Board,
 - Supply each new member with a copy of the By-Laws.
5. Treasurer:
 - Receive all monies, pay all bills, and keep such financial records as are necessary to sound financial operation.
 - Report all receipts and disbursements at each meeting of the Board.
 - Deposit all money in the bank recommended by the Executive Committee.
 - Keep a record of all pledges made to the camp.
 - Collect and keep records of all dues and charges from the cottage owners.
6. Executive Committee:
 - Assign each member of the Board of Directors to serve on one or more of the Standing Committees each year.
 - Act for the Board in case of emergency(as deemed necessary by the President, Chairperson of the Board and the District Superintendents).

V. The Standing Committees and their Duties shall be:

1. Building and Grounds Committee:
 - General care and upkeep of the camp owned buildings and the grounds.
2. Cabin Committee:
 - Location of new cabins and care of Ruggles owned cottages.
 - Represent all cabin owners on the Board of Directors.
 - Keep all cabin owners advised of all actions applying to them.
 - Assist all interested persons in construction of cabins to comply with Camp regulations
3. Finance Committee:
 - Deal with all matters relating to the financing of the Camp.
 - Provide for an annual audit of the Treasurer's Books.
4. Program Committee:
 - Recommend to the Board for approval the annual Camp Meeting Workers (Evangelist, Musicians, Kitchen Personnel, Special Music). Preference to be given to United Methodist Workers.

-Develop and recommend to the Board programs/activities for year round ministry.

5. Nominating Committee:

-Consult with prospective members of the Board of Directors and recommend the nomination of suitable persons.

-Nominate the officers of the Board of Directors on an annual basis.

6. Publicity Committee:

-Design, cause to be printed, and distribute all printed promotional materials for the Camp, excluding financial campaign materials.

-Publicize through TV, radio, newspapers, church channels and mailings, the programs, activities, events, available facilities, purpose and plans.

7. Children and Youth Committee:

-Plan an adequate program for the young people who attend Camp.

-Secure Children and Youth Workers and recommend them to the Board.

-Evaluate program annually for effectiveness and for future planning.

-Be responsible for securing, inventorying and storing recreational equipment from year to year.

8. The President, Chairperson of the Board of Directors and the District Superintendents shall be ex-officio members of all Standing Committees (but not officers of the Committees.

VI. Financing Guidelines:

1. The Camp will operate by Calendar Year, January 1 through December 31.

2. Ruggles Camp shall be financed by free-will offerings and pledges secured from friends and patrons of the Camp, with the possibility of having a "Ruggles Camp" offering in the involved Districts, Covington and Ashland, working through the respective District Superintendents.

3. No special offerings or solicitations shall be taken at any session of Ruggles Camp without prior approval of the Board of Directors.

Revised April 6, 2000

Revision Committee:

-Rev. Stan Schilffarth

-Rev. Paul Brewer

-Rev. Mason Harrod